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DIARY NOTES

DD/S

*W* *JM* *12/6/62*

3 December 1962

1. At the Executive Committee Meeting today:

a. I discussed the principles outlined in the Director of Training's 5 October 1962 memorandum to me on the subject of "Obligated Service Agreements for External Trainees". The Committee whole-heartedly approved of the procedures which I adopted on 15 October 1962. General Carter felt very strongly that anyone failing to live up to his commitments should not leave the Agency with an untarnished record.

b. I discussed the proposals of the Recreation Association to use headquarters facilities for activities in which families would participate. (See memorandum dated 3 October 1962 from [REDACTED] Chief, Benefits and Services Division, Office of Personnel, to ADD/S, subject: "Permission to Admit Employees' Families to Auditorium and Cafeteria for Recreational Purposes".) I recommended that as a general rule we not permit activities of the Recreation Association in our buildings when they involve family participation. The sentiment of the Executive Committee was 100 per cent in favor of this attitude.

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c. John Bross discussed the President's 11 October 1962 memorandum to the Heads of Departments and Agencies, subject: "Improving Manpower Controls and Utilization in the Executive Branch". There was no discussion, and General Carter told Mr. Bross to prepare an appropriate reply.

d. Mr. Kirkpatrick announced that we were planning to phase out our participation in the Executive Reserve. This was approved. He also said, however, that the Office of Personnel was working on an over-all reserve plan which would be submitted for Executive Committee consideration at some later date.

e. The draft Security headquarters notice entitled "Personal Security: Compartmentation" was discussed and approved for publication.

f. Larry Houston discussed his draft paper of 26 October 1962, subject: "Information Requests by Disarmament Agency", and the course of action which he recommended in the paper was favorably endorsed.

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g. Colonel Grogan reviewed our "No Comment" policy. There was some discussion with no specific changes or clear-cut guidance given to Colonel Grogan. General Carter did say, however, that he thought our formula should not always be "No Comment". He felt we should have some flexibility but left to Colonel Grogan's discretion the handling of individual queries as they were posed.

h. General Carter discussed supergrade promotions briefly and said that he had signed off on all of those recently submitted despite the fact that he had reservations about some of them. He added that he did not propose to second-guess the Deputy Directors who had recommended these promotions. He emphasized that he expected Deputy Directors to ensure that all such recommendations were most carefully considered prior to forwarding them for his approval. He added that, while he had nothing specific to suggest, he wasn't satisfied that we had a proper system for processing these actions and requested those present to give some more thought to this problem.

25X1A 2. I received a telephone call from Mr. George Spann, Office of the Secretary of Defense (Installations and Logistics), who wanted to talk about our interest in [REDACTED] I arranged to have Jim Garrison call him. (However, on 4 December, Mr. Spann telephoned again to say that OSD had told him to forget about this and he did not desire to pursue the matter further.)

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25X1A9a 3. I received a telephone call from [REDACTED] who said that [REDACTED] of the A&E Staff, wanted to transfer to the Technical Services Division. TSD wants him and has a slot for him but understands that [REDACTED] has told [REDACTED] that no transfer can be approved. I discussed this with Dr. Tietjen, who agreed 25X1A9a that if [REDACTED] does, in fact, want to leave the A&E Staff, no one will stand in his way. However, since he is the Chief of the Testing and Research Unit of the A&E Staff, they will have to arrange for an orderly transfer of his duties to someone else.

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